



**CALL
FOR GRANTS
RESERVED TO THE
TNE-ENGINES PROJECT
CUP E11B24000500006
(STUDENTS)**

TABLE OF CONTENTS

I. General Information	3
Art. 1 Subject of the Call	3
Art. 2 Eligible Institutions	3
Art. 3 Activities to be carried out During the Mobility	4
Art. 4 Eligibility Requirements	5
Art. 5 Submitting the Application	5
Art. 6 Committee, selection criteria and evaluation	6
Art. 7 Before the Mobility	7
Art. 8 After the Mobility	8
Art. 9 Amount of the grant	8
Art. 10 Extension of the mobility grant	10
Art. 11 Insurance Coverage	10
Art. 12 Contacts	10

I. General Information

The University of Camerino has signed a partnership agreement with the University of L'Aquila, leader institution of the TNE23-00047 project TNE23-00047 “**ENhancing Governance and INnovation capacities for the higher Education System regeneration – ENGINES**” CUP E11B24000500006.

The general objective of TNE (Transnational Education) initiatives is to promote cooperation with foreign higher education institutions, in order to foster the internationalization of Italian universities and to promote the Italian model of higher education as a best practice at the international level.

Projects must contribute—among other actions—to the implementation of individual mobility in higher education (TNE Students), with the aim of encouraging interdisciplinarity and interculturality.

Art. 1 Subject of the Call

It is now open a selection for the allocation of **mobility grants** for:

- **Research activity** (aimed at writing the thesis, in case of I and II cycle).
- **Traineeship**

until funds are exhausted.

The mobilities must take place at Partner Institutions, included in the TNE-ENGINES Partnership, with which there is an interinstitutional agreement in force with the University of Camerino.

The mobility period must be between **2 and 6 months**, excluding travel time, within the frame of time between **July 2025** and **January 2026**.

The mobility must be concluded by **31st January 2026**.

Students regularly enrolled in the first, second or third cycle (doctoral candidates) may participate in the selection (see Art. 4 - Eligibility requirements).

Art. 2 Eligible Institutions

The eligible Institutions within the TNE-ENGINES partnership are the following:

- The State University of Zanzibar, Tanzania (SUZA)
- The University of Dschang, Camerun (UDS)
- Institute Universitaire de la Cote, Camerun (IUC)

- Kenyatta University, Kenia (KU)
- Kibabii University, Kenia (KIBU)
- Adana Alparslan Turkes Science and Technology University, Turchia (ATU)
- University Ouargla, Algeria (UKMO)
- The University of Cape Town, Sud Africa (UCT)
- Addis Adaba University, Etiopia (AAU)

Foreign students may not undertake the training period in their own country of origin.

Art. 3 Activities to be carried out During the Mobility

- **PhD students** who wish to submit their application must inform their PhD Supervisor, who will act as their *Tutor* for the entire mobility period. The *Tutor* will support the student in the internal procedures of the International School of Advanced Studies for the validation of the mobility.

It is student's responsibility, together with the *Tutor*, to contact the PhD Coordinator and the Academic Supervisor at the Host University to share and agree on the academic content outlined in the *Description of the activities to be carried out* and to obtain the required signatures.

The *Description of the Activities to be carried out* (Annex 1) must be signed by the:

- PhD Supervisor (*Tutor*).
- *PhD Coordinator*.
- Supervisor at the Host Institution (*Host Supervisor*).
- PhD student.

- **Students enrolled in Bachelor's or Master's degree programs** who wish to apply for **Research activity aimed at writing the thesis/traineeship**, they must indicate their Thesis/Traineeship Supervisor, who will act as *Tutor*.

It is the student's responsibility, together with the *Tutor*, to contact the Academic Supervisor at the Host University to agree on the content described in the *Description of Planned Activities*, and to contact the Delegate for Internationalization of their course of study.

The *Description of the Activities to be carried out* (Annex 1) must be signed by the:

- Thesis/Traineeship Supervisor at UNICAM (*Tutor*).
- Academic Supervisor at the Host Institution (*Host Supervisor*).
- *Delegate for Internationalization*.
- Student.

Note: Students enrolled in the School of Pharmacy are not allowed to carry out their traineeship in non-EU countries.

Art. 4 Eligibility Requirements

Candidates who wish to apply must:

- A) **be regularly enrolled in UNICAM and have duly paid all fees up to the time of application.**
- B) **meet all the requirements laid down by their Regulation of the relevant School and the Didactic Regulation of UNICAM concerning participation in stage or thesis preparation activities.**
- C) **for students enrolled in single-cycle Master's degree programs, have acquired at least 180 ECTS.**
- D) **for students enrolled in Bachelor's degree programs, have acquired at least 90 ECTS.**
- E) **not be recipients of another EU contribution provided in the same mobility period (according to the principle of double financing regulated by Art. 9 of EU Regulation 2021/241).** At all events, it is pointed out that the Erasmus grants are compatible and cumulative with all other types of grants (i.e., ERDIS scholarship, PhD UNICAM scholarship with extra grant for the mobility period in Extra-EU countries), except as otherwise provided for by the funder and the scholarships at the following point f.
- F) **not be a PNRR PhD students nor have a PhD scholarship funded by the Marche Region as part of the “Innovative Doctorate with an Industrial Focus” project FSE+ 2021-2027.**

Candidates in mobility cannot obtain the degree before the mobility period ends and before the acknowledgement of the educational activity carried out at the foreign university is issued by the Degree Programme Board.

Art. 5 Submitting the Application

Applications must be submitted **EXCLUSIVELY online** no later than **May 30, 2025, at 12:00 PM**, by accessing the following link:

<http://www.didattica.unicam.it>. After the deadline, applications cannot be longer modified.

The application form is drafted as self-certification according to D.P.R. 445/2000. The student must verify that the personal and academic data are correct. Every change must be promptly communicated to the International Relations Office.

Please note that all communications must be and will be sent using only the UNICAM institutional email address (i.e. domain@studenti.unicam.it or @unicam.it).

IMPORTANT: Any mistakes or technical issues in using the online procedure must be promptly reported by email to: **relazioni.internazionali@unicam.it**

Candidates must attach to the application form the following documents (* mandatory):

- a. **(*) Description of the Activities to be carried out (Annex 1)**, including a brief description in English of the research or traineeship activities to be carried out abroad.
- b. **Self-declaration or Curriculum Vitae**, with the list of publications in international journals and/or participation in international conferences.
- c. **Self-certification in which the candidate declares to be in a condition of fewer opportunities (Annex 2);**
- d. **Language certification** recognized by the University¹ eventually owned by the student.
- e. **(*) Application receipt** automatically generated by the system **at the end of the submission procedure.**

Art. 6 Committee, selection criteria and evaluation

A committee for the evaluation of the candidates will be nominated after the deadline of the call.

The selection procedure will be based on merit and inclusivity in accordance with the following criteria:

For III cycle students:

- Master Degree's final grade: **up to 3 points.**
- Be in a condition of fewer opportunities: **2 points.**
- Being enrolled in a PhD course without scholarship: **3 points.**
- Linguistic certification recognized by the University of Camerino¹ attesting a level of competence at minimum B2 level in the language used during the mobility: **3 points.**
- Other relevant certifications/documents (publications etc): **0,5 point each (up to 4 points).**
- Evaluation on the activities to be carried out at the Receiving Institution: **up to 15 points.**

For I and II cycle students:

¹ For further information about the certifications recognized by the University of Camerino and their validity, please refer to the dedicated page: <https://www.unicam.it/studente/servizi-studenti/corsi-di-lingua/esami-di-lingua-certificazioni>

- Ratio between the credits achieved and the number of credits to be achieved (30/ECTS per semester): **up to 3 points**.
- Weighted average of the exams taken: **up to 4 points**.
- Be in a condition of fewer opportunities: **2 points**.
- Linguistic certification recognized by the University of Camerino² attesting a level of competence at minimum B2 level in the language used during the mobility: **3 points**.
- Other relevant certifications/documents (publications etc): **0,5 point each (up to 3 points)**.
- Evaluation on the activities to be carried out at the Receiving Institution: **up to 15 points**.

The final ranking lists will include only the candidates who have reached at least **15 points**.

The **final ranking lists** will be available at Unicam website www.unicam.it “Bandi”.

In case of same ranking score:

- for I and II cycle students: the ones who have not been previously awarded other mobility grants will have the priority.
- for III cycle students, the ones who are not recipients of a PhD scholarship will have the priority.

In the event of a further same ranking score, in accordance with the cross-cutting principles of the PNRR project, priority will be given to younger candidates, and subsequently the principle of gender balance will be applied.

The scholarships will be awarded until the available funds are exhausted.

In case of withdrawal of awarded students, the ranking list will be scrolled with notification by e-mail.

Art. 7 Before the Mobility

Awarded candidates must send to the International Relations Office, via mail to the address relazioni.internazionali@unicam.it:

- **Within 15 days from the publication of the ranking list, the official declaration of acceptance or withdrawal (Annex 3) with the relevant time planning of the activity and the document referred to Annex 4.**
- **At least 30 days before the departure, the Learning Agreement signed by all parties, copy of the entry visa (if necessary) and of the flight tickets.**

- **Only for foreign students**, in addition to the other required documents, **at least 30 days before the departure**, a scanned copy of a **valid residence permit**. The expiration date must be later than the expected ending date of the mobility.

Please note that during the mobility period, the student must be regularly enrolled.

Once the deadlines laid down in the above paragraph have expired and if the documentation is not complete, the application won't be taken into account.

Candidates are asked to get all the necessary information about the entry procedure and the temporary stay from the Receiving institution or the diplomatic authority (Embassies and Consulates) of the foreign Country.

If an entry visa is required, it is necessary to know the application timing, the procedure to be followed and the rules regarding the issue of the temporary residence permit.

Within 7 days from the start of the mobility period, the student must request to the Receiving Institution's competent office to send to relazioni.internazionali@unicam.it the **Certificate of Arrival (Annex 5)**.

Art. 8 After the Mobility

Successful candidates, at the end of the mobility period, must submit the following documents:

- **Certificate of Attendance (Annex 6)** approved and signed by the Responsible of the hosting institution with the indication of the exact mobility period. **This document must be required by the student, and it must be sent directly from the hosting Institution to UNICAM by email to relazioni.internazionali@unicam.it.**
- A **personal report about the activities carried out, evaluated and undersigned by the Host Supervisor**. The candidates will use the form "**After the mobility**" of the **Learning Agreement (Annex 7)**. The document will be evaluated by the *Tutor* and then signed for acceptance by him/her. Finally, the *Tutor* will send the document to relazioni.internazionali@unicam.it.

Art. 9 Amount of the grant

The amount of the grant is composed of one part called *Individual Support* to cover living costs and one part called *Travel Support* to cover travel costs.

The *Travel support* is calculated in accordance with the provisions of the National Erasmus+ Agency INDIRE and determined according to detailed mileage bands in the Programme Guide, as follows:

Country of Destination	Maximum
South Africa	1.735,00 €
Tanzania Cameroon Kenya Ethiopia	1.188,00 €
Turkey	395,00 €
Algeria	309,00 €

The *Travel support* (included VISA costs) may be also reimbursed, upon submission of the invoice addressed to the applicant, for the real amount. All requests for reimbursement of travel and visa costs exceeding the established limits will be considered according to the availability of funds and in the event that there is no alternative to the flight selected.

The *Individual Support* consists of a monthly contribution of € 950.00.

The total amount of each grant is gross of legally required charges: the total amount is subject to IRAP 8.5% and IRPEF at variable percentage, calculated on the basis of the student's income brackets.

The financial contribution due is initially estimated on the number of months indicated in the application to this Call. The months of mobility, regardless of their duration, will be considered 30 days, at the end of the Erasmus period, the financial contribution is recalculated on the actual number of mobility days carried out as indicated in the **Certificate of Attendance**, according to the counting methods envisaged by the Erasmus+ Programme ([Calcolatore dell'Agenzia Nazionale Erasmus+ INDIRE](#)).

The student must carry out a minimum of **60 days** mobility period.

The grant will be paid in two instalments: 80% once the candidate has submitted all the documents referred to in Article 7; 20% at the end of the mobility after presenting all the documentation related to the work carried out abroad (Article 8). Upon request of the candidate, travel and visa costs may be refunded before departure

Students who do not carry out the activities planned, who do not present all the mandatory documents or do not reach the minimum duration of the physical mobility (in accordance with the type of mobility chosen), will have to refund the scholarship.

Art. 10 Extension of the mobility grant

Requests aimed at the extension of the mobility period will be evaluated based on appropriate and well proven didactic motivations or research reasons. The requests might be approved with additional budget funds only in case of availability or in the form of *zero-grant extension*, in the event of unavailability. The request must be sent at least one month before the end of the mobility.

Art. 11 Insurance Coverage

The Participant must have adequate insurance coverage.

The University of Camerino provides insurance coverage for students in mobility in Extra-UE countries through the following policies:

- *Civil Liability Insurance*: Coverage against risks arising from civil liability (RCT), excluding damages falling under professional liability, through a policy contracted with Axa Assicurazioni (Policy No. 410656394).
- *Reimbursement of medical expenses policy*: generic policy for refunding of medical expenses and accident in case of hospitalization, repatriation of deceased with Polizza Inter Partner Assistance n. 100832584

The regulation of these insurances is different in different countries, and insurance coverages standard may, in some cases, not be sufficient. It is therefore necessary for the participant to inquire at the destination institution about the specific health care conditions provided in the host country and take out supplementary health insurance where necessary. Finally, we recommend insurance coverage against loss or theft of documents, travel documents and luggage.

Art. 12 Contacts

Vice-Rector and Scientific Coordinator

Prof. Emanuele Tondi
emanuele.tondi@unicam.it

Office
Management of Administrative Procedure

Dott.ssa Sara Rossini
tel. 0737 404601
E-mail: relazioni.internazionali@unicam.it
Office hours: from Monday to Friday
h.10:30-13:00

Person in charge of the procedure and Treatment of Privacy Pursuant to Article 4 of Law 241/1990 and subsequent amendments and additions, the person in charge of the procedure is Anna Pupilli, Head of the International Relations Office -Student Services Area.

The processing of personal data will take place in accordance with the provisions of European Regulation GDPR 679/2016 and of the concern, to update, rectify, integrate the data itself, Responsible for the procedure and Treatment of Privacy Pursuant to art. 4 of Law 241/1990 and subsequent amendments and additions, the person responsible for the procedure is Anna Pupilli, Head of the International Relations Office -Student Services Area.

Personal data will be processed in accordance with the provisions of European Regulation GDPR 679/2016 and Legislative Decree 196/2003 on the protection of personal data (<https://www.unicam.it/privacy-policy>). The personal data provided by the participants in the selection in question will be processed, in paper form and in an automated manner, by the University of Camerino in order to manage the procedures relating to the competition. The provision of the personal data indicated in the notice is optional but necessary for the purposes of participation in the procedure and any consequential operations.

The University may also process candidates' personal data in order to process or provide MUR with statistical data or to favour the analysis and improvement of teaching activities and services, for research activities and for activities related to the right to study. Any provision by the candidate of sensitive data relating to the state of health is exclusively for the purpose of adopting the measures and aids necessary to guarantee equal opportunities in the performance of the tests in implementation of the provisions in force on the subject. Personal data may be processed by staff and collaborators in their capacity as data processors for practices relating to the operations that are the subject of this call for applications; these persons shall ensure levels of experience, capacity and reliability such as to guarantee compliance with the provisions in force regarding processing, including the data security profile. The data shall be retained for a period not exceeding that necessary for the pursuit of the above-mentioned purposes or subsequently processed in accordance with legal obligations. With regard to the processing of personal data, the data subject has the right to access the data concerning him/her, to update, rectify or supplement the data, to request their deletion or restriction, to object to the processing, to lodge a complaint with the Data Protection Authority.

These rights may be asserted against the University of Camerino, the data controller with registered office in Piazza Cavour 19/f-62032 Camerino (MC) and operational headquarters in Via Pieragostini n18, c/o Campus Universitario, 62032 Camerino (MC).

The data controller can be contacted at the following address: protocollo@pec.unicam.it

The Data protection officer (DPO), can be contacted at the following addresses: rpd@unicam.it rpd@pec.unicam.it

Should the data subject consider that the processing of personal data is in breach of the provisions of the (EU) Regulation, he/she is also entitled to lodge a complaint with the supervisory authority (Autorità Garante per la protezione dei dati personali - www.garanteprivacy.it) or to take legal action pursuant to Article 79 of the (EU) Regulation.

Applicants are invited to view the methods for processing the personal data of persons involved and/or interested in various capacities in the initiatives financed under the National Recovery and Resilience Plan as well as all related activities, including interaction with the monitoring information systems (ReGiS computer system, made available by the Central Service for the PNRR or other local information systems adopted for the electronic exchange of data) and the publication of elements considered non-sensitive on institutional and open consultation sites.

Annexes:

Annex 1: Description of the activities to be carried out.

Annex 2: Declaration of fewer opportunities.

Annex 3: Declaration of acceptance or withdrawal.

Annex 4: Declaration ex art. 23 DPR 600_73.

Annex 5: Certificate of Arrival.

Annex 6: Certificate of Attendance.

Annex 7: After the mobility.

The General Director
Ing Andrea Braschi

