

PROT. No. 12173 of February 17, 2025

Public notice of comparative selection procedure for the stipulation of 1 (one) independent work contract to be implemented within the context of the following topic: “Identification of entomological samples of saproxylic beetles” within the WP2, MIMTB project – NRRP (National Recovery and Resilience Plan) – Unique Project Code (CUP): J13C23000490006”

DIRECTOR GENERAL

WITH REFERENCE TO the Statute of the University of Camerino (as amended by Rectoral Decree No. 179 of 18 September 2015);

WITH REFERENCE TO the Regulation determining comparative selection procedures for the assignment of individual independent collaboration assignments issued with Rector's Decree Prot. No. 72025 of 18 November 2019;

HAVING REGARD TO art. 2222 of Civil Code regulating to the subject of independent work;

HAVING REGARD TO art. 7 paragraph 6 e 6a, Legislative Decree No. 165/2001, as amended;

CONSIDERING the methods and limits of implementation provided for by the aforementioned provisions;

HAVING REGARD TO Law No. 241 of 7 August 1990, as amended, containing provisions on administrative procedure and the right of access to administrative documents, in compliance with the principles of legality, economy, effectiveness, impartiality and transparency;

HAVING REGARD TO Law No. 240/2010, as amended, regarding the organisation of Universities, academic staff and recruitment, as well as delegation to the Government to encourage the quality and efficiency of the university system;

HAVING REGARD TO art. 17, paragraph 30, of Legislative Decree No. 78/2009, converted into Law 102/2009;

HAVING REGARD TO Law No. 232/2016 in which art. 1 paragraph 303 provides that “starting from the year 2017, the deeds and contracts referred to in article 7, paragraph 6, of Legislative Decree No. 165 of 30 March 2001, stipulated by state universities are not subject to the control provided for by article 3, paragraph 1, letter f-bis), of Law No. 20 of 14 January 1994”;

HAVING REGARD TO Law No. 127 of 15 May 1997, in particular Article 3, paragraph 7, which provides for a preference in favour of the younger candidate as a preferential element in the recruitment of staff in the event of a tie in scores;

HAVING REGARD TO Law No. 190 of 6 November 2012, containing “Provisions for the prevention and repression of corruption and illegality in Public Administration”;

WITH REFERENCE TO the Strategic Plan for Gender Equality, approved by the Academic Senate and the Board of Directors in the joint session of 10 October 2024, according to which the University of Camerino promotes equality and inclusion within the University, in order to guarantee equal opportunities in access to studies and in recruitment processes and reduce the territorial gap, regardless of gender, ethnicity, religion or political opinions;

WITH REFERENCE TO the Code of Ethics and Conduct of the University of Camerino, issued with Rector's Decree No. 16 of 3 February 2015, and then amended with Rector's Decree No. 517/2024, Prot. No. 75786 of 2 October 2024;

HAVING REGARD TO the Commission Delegated Regulation (EU) 2021/2106 of 28 September 2021 supplementing Regulation (EU) 2021/241 of the European Parliament and of the Council establishing the

Recovery and Resilience Facility by laying down common indicators and detailed elements of the recovery and resilience scoreboard;

CONSIDERING also the cross-cutting principles set out in Regulation (EU) No. 2021/241 of 12 February 2021, including the principle of contribution to the climate and digital objective (so-called tagging), the principle of gender equality and the obligation to protect and enhance young people as well as the inclusion of people with disabilities in the workplace;

HAVING REGARD TO the National Recovery and Resilience Plan (NRRP), officially submitted to the European Commission on 30 April 2021, pursuant to art. 18 of Regulation (EU) No. 2021/241 and approved by Decision of the ECOFIN Council of 13 July 2021 and notified to Italy by the General Secretariat of the Council with note LT161/21 of 14 July 2021 and in line with the objectives and principles set out in Articles 4, 5 and 9 of the aforementioned Regulation;

HAVING REGARD TO Legislative Decree No. 80 of 9 June 2021, converted, with amendments, by Law No. 113 of 06/08/2021, containing: "Urgent measures to strengthen the administrative capacity of public administrations functional to the implementation of the National Recovery and Resilience Plan (NRRP) and for the efficiency of justice";

HAVING REGARD TO the decree of the President of the Council of Ministers of 9 July 2021, containing the identification of the central administrations responsible for the interventions envisaged in the NRRP;

CONSIDERATO that the Ministry of University and Research is the assignee of resources for the implementation of the NRRP interventions within Mission 4 - Component 2 "From research to business" (hereinafter "M4C2"), for a total of 11.44 billion euros;

ACKNOWLEDGING that investment 1.4 of the M4C2 "strengthening research structures and creation of "National R&D Champions" on some Key Enabling Technologies aims to promote innovation and the diffusion of technologies, to strengthen skills, favouring the transition towards a knowledge-based economy;

HAVING REGARD TO the Director's Decree of the Ministry of University and Research No. 3138 of 16 December 2021, with which the Public Notice was issued for the submission of Intervention Proposals for the Strengthening of research facilities and creation of "national champions" of R&D on some Key Enabling Technologies to be financed under the National Recovery and Resilience Plan, Mission 4 Component 2 Investment 1.4 "Strengthening of research facilities and creation of "national champions of R&D" on some Key Enabling Technologies", financed by the European Union - NextGenerationEU;

HAVING REGARD TO the research program of the National Centre "National Biodiversity Future Centre" (CN00000033, hereinafter "NBFC Project") financed by Director's Decree of the Ministry of University and Research No. 1034 of 17/06/2022 ("Grant Decree");

ACKNOWLEDGING that the National Research Council, through the Research Enhancement Unit of the Central Directorate for Research Services, is the executing body of Spoke 8 "Biodiversity Open Innovation and development of KETs" and that in implementation of the provisions of art. 4 of the Notice and as the executing body, it has undertaken to participate in the implementation of the Research Programme of the Project "National Biodiversity Future Centre";

ACKNOWLEDGING that pursuant to art. 5 of the Notice, the National Research Council, in compliance with the provisions on State aid, has issued a "Public call for the selection of project proposals, aimed at monitoring, preserving, enhancing and restoring biodiversity in protected areas, to be financed under the research program of the national biodiversity centre "National Biodiversity Future Centre (NBFC)", using

the resources of the National Recovery and Resilience Plan (PNRR) mission 4, “Education and Research” - Component 2, “from research to business” - investment line 1.4, J53C21000290006;

ACKNOWLEDGING that on 30/06/2023 the University of Camerino, as the Management Body of the Montagna di Torricchio State Nature Reserve, sent via certified email the application to participate in the NBFC Protected Areas Call (Prot. No. 4666), presenting the project proposal entitled “Integrated Multi Taxon Biodiversity Monitoring - (MIMTB)”;

ACKNOWLEDGING that the National Research Council has communicated with certified e-mail dated 09/01/2024 ref. Prot. No. 535, as per National Research Council determination Prot. No. 339630/2023 dated 09/11/2023, the granting of funding for the project proposal submitted by the University of Camerino entitled: “Integrated Multi Taxon Biodiversity Monitoring - acronym MIMTB”;

HAVING REGARD TO the request of **Prof. Roberto Canullo** for the activation of 1 (one) independent work contract to be carried out within the context of the following topic: “Identification of entomological samples of saproxylic beetles” within the WP2, MIMTB project – PNRR - CUP J13C23000490006”;

HAVING REGARD TO the resolution of the School of Biosciences and Veterinary Medicine No. 122 of 05 February 2025 requesting the activation of a comparative procedure for the stipulation of 1 (one) independent work contract;

COSIDERING that the internal inquiry No. 9/2025 aimed at finding personnel for the collaboration activity indicated above, had a negative outcome;

HAVING RECOGNISED the need to activate a public comparative selection procedure aimed at awarding the said assignment through an independent work contract;

HAVING ASCERTAINED hat the maximum presumed cost for activating the contract is equal to Euro 2,500.00 (amount inclusive of all charges to be borne by the Institution), finds financial coverage on the following cost centre/project: BVI442001 – MIMTB-M4C2-inv.1.4 project - NRRP cascade call Prof. Canullo R. (Obligation: 452/2024/BV);

D E C I D E S

Art.1

A comparative selection procedure based on qualifications only is announced at the University of Camerino for the purpose of stipulating 1 (one) independent professional collaboration contract to be carried out within the context of the following topic: “**Identification of entomological samples of saproxylic beetles**” within the scope of WP2, MIMTB project – NRRP - CUP J13C23000490006”;

In particular, the collaborator will have to carry out the following activity: identify saproxylic beetles (approximately 1,250 individuals) belonging to the following families: Attelabidae, Bruchidae, Cerylonidae, Dasytidae, Eucnemidae, Hydrophilidae, Lymexylidae, Monotomidae, Silphidae, Silvanidae, Sphindidae, Throscidae, Coccinellidae, Bostrichidae, Carabidae, Staphylinidae.

The assignment will last **4 months**, and will start from the date of signing of the contract.

The collaboration will be carried out personally by the selected individual, in full autonomy, without subordination constraints, in compliance with the organisational methods agreed by the parties.

The compensation for the above activities will be **€2,500.00 - an amount that also includes charges to be borne by the institution.**

The Administration reserves the right not to proceed with the stipulation if there are or are reasons of public interest or if the applications are not considered suitable at the sole discretion of the Administration.

Art. 2

The Director General of the University of Camerino will stipulate the contract referred to in art. 1 with the subjects who, in possession of the requirements indicated below, will be comparatively more suitable in the procedure that will be carried out.

To be admitted to the procedure the following requirements are needed: secondary school diploma.

The requirements must be met on the deadline for submitting the application for admission to the procedure.

The following will be considered: Degree in biology, natural sciences or similar; PhD in zoology, nature conservation or similar topics; good knowledge of the ecology and taxonomy of saproxylic beetles; ability to prepare entomological samples, care of collections and production of entomological inventories; work experience on the topics of the call; scientific publications.

The administration may, at any time, order the exclusion of candidates from the procedure due to lack of the requirements.

Art. 3

The comparison of candidates will be based on the evaluation of CVs.

The comparative examination of the CVs of the candidates who have submitted applications will have as its object the evaluation of the training and professional experience relevant to the position sought, aiming to ascertain the best coherence with the required curricular characteristics.

At the end of the comparative procedure, the Selection Committee will draw up a ranking list, accompanied by an indication for each candidate of whether or not they are suitable for the activity to be carried out for the assignment of the position.

The outcome of the comparative selection procedure will be published on the University website at www.unicam.it in the “Bandi” section and in the University online notice board (<https://titulus-unicam.cineca.it/albo/>), having the value of notification to interested parties.

The Administration, at its sole discretion, may also draw from the ranking list for the future stipulation of independent work contracts for which profiles and requirements similar to those of this selection are required.

Art. 4

The Selection Committee will be appointed after the deadline of the announcement with a Provision of the Director General, and will be composed of three members. The Committee, having verified the possession of the requirements, will proceed to the comparison of the curricula. It will also draw up a specific report

indicating the suitable subjects and the winner of the comparative selection procedure through collegial judgment.

Art. 5

To participate in the procedure, candidates must send an application drawn up according to the attached form and accompanied by the declarations required for admission and the declarations necessary for the evaluation of the qualifications.

Applications to participate in the competition, written on plain paper, must be received no later than **03/03/2025**, using one of the following methods:

- **directly to the Protocol Office**, located in Camerino in Via Pieragostini No. 18, on weekdays from Monday to Friday from 9:00 a.m. to 01:00 p.m.

- **by courier or registered mail with acknowledgement of receipt**, to the following address: University of Camerino – Via Pieragostini No. 18 - 62032 Camerino (MC). The envelope must indicate: Application to participate in the Call for the stipulation of 1 (one) independent work contract to be carried out within the context of the following topic: “Identification of entomological samples of saproxylic beetles” within the WP2, MIMTB project – NRRP - CUP J13C23000490006”.

Applications must be received by the deadline.

- **to the certified e-mail address: protocollo@pec.unicam.it**. digitally signed or with a scanned handwritten signature with a copy of the identity card attached. In this case, the application must be received at the certified e-mail address: protocollo@pec.unicam.it by 11:59 p.m. (Italian time) on the deadline day. It is allowed to send the application only from another certified e-mail address. The application sent from a simple/ordinary e-mail address (therefore not certified) will not be considered admissible even if addressed to the certified e-mail address of the protocol.

In case of transmission via certified e-mail, the candidate must specify in the subject of the transmission e-mail: Application to participate in the Call for the stipulation of 1 (one) independent work contract to be carried out within the context of the following topic: “Identification of entomological samples of saproxylic beetles” within the WP2, MIMTB project - PNRR - CUP J13C23000490006.

The application and its attachments must be sent in PDF/A format. However, the .jpg format will also be accepted for the identification document only.

Applications without the candidate's signature or delivered directly, received, transmitted after the deadline of the call will be deemed inadmissible.

UNICAM assumes no responsibility for the loss of communications due to inaccurate contact information provided by the competitor or due to failure or late communication of a change of address indicated in the application, nor for any postal, telegraphic or telematic errors or in any case attributable to third parties, fortuitous events or force majeure.

Applications received through methods other than those previously listed will be excluded from the procedure.

The application must contain the following statements:

- general information of the candidate (Name, Surname, date and place of birth, residence, tax code, telephone number and email address);
- enjoyment of civil and political rights in Italy or in the state to which they belong (Italian citizens must declare the municipality in which they are registered);
- not having received a criminal conviction or other measures that exclude one from holding public offices (otherwise the candidate will have to declare the criminal convictions reported and the Authority that imposed them);
- qualifications held and requirements referred to in art. 2 of this Notice, possibly with an indication for the qualification of the University where it was obtained (year or date) and grade obtained and for the other requirements the year of achievement and possibly the duration;
- that what is stated in the CV is true.

Applicants must attach to the application:

- 1) Copy of identity document;
- 2) Curriculum vitae submitted in the form of a declaration in lieu of certifications and a sworn statement, pursuant to articles 46 and 47 of Presidential Decree No. 445/2000, which must contain, in addition to the indication of training courses, the list of professional activities and experiences carried out, the role held, the name of the institution/company in which the candidate works or has worked, the exact period of performance of the activities (start and end day of each relationship); the curriculum vitae must be dated, signed and include at the bottom the authorization to process personal data, updated to the GDPR (EU Regulation 2016/679);
- 3) Declaration in lieu of certification from which the possession of the requirements requested in the previous article 2 must be evident.
- 4) List of any publications submitted as an attachment to the application, which must correspond, in number and title, to those submitted.

The above-mentioned declarations must be drafted in an analytical manner and contain all the elements that make them usable for the purposes of the comparative selection procedure, so that the Selection Committee can usefully evaluate the qualifications to which they refer.

Art. 6

The administration reserves the right to reopen the terms of the comparative selection procedure in the event of an insufficient number of applications being submitted. The administration may not award the assignment if it believes that it has not identified any suitable candidate or if the need, convenience or opportunity no longer exists.

The outcome of the procedure will be published, with the value of notification for all purposes, on the University's online notice board and on the University website (www.unicam.it) in the "Bandi" section.

Art. 7

The collaboration will be formalised by signing an independent work contract that will be concluded without exception within the terms set out in art. 1. The activities to be carried out are those indicated in art. 1. The collaborator undertakes to register with the Italian National Institute for Social Security separate management, using the appropriate form, if required.

The collaborator undertakes to report the following information in the service debt notes: reference period of the service, the unique project code, indication of the activity carried out and reference to the project. Furthermore, the collaborator undertakes, at the time of issuing each payment, to draw up a report of the activities carried out which will be countersigned by the scientific project manager Prof. Roberto Canullo to which the relative project outputs will be attached according to the Ministry of University and Research guidelines.

Art. 8

In consideration of the services performed, the collaborator will be paid the expected compensation. The compensation of the contract is to be understood as inclusive of all travel expenses, both national and international, for the performance of the activities foreseen by the contract.

At the end of the activity, the collaborator must send a report signed and endorsed by the scientific manager to tiziana.paniccia@unicam.it.

The Head of the research project may request the suspension of the payment of the compensation for any non-compliance by the collaborator, which must be promptly reported to the competent offices.

Art. 9

The Director General, after having verified the regularity of the procedure, approves the documents.

The winner of the selection procedure will be invited to sign the independent work contract.

Pursuant to art. 15 of Legislative Decree No 33 of 14 March 2013, the winner of the procedure will be required to submit the following documents:

- a) a version of his/her curriculum vitae, drafted in such a way as to ensure its compliance with the provisions of EU Regulation 2016/679 on the protection of personal data;
- b) data relating to the performance of tasks or the holding of positions in private law entities regulated or financed by the public administration or the performance of professional activities;
- c) declaration of non-existence of situations of conflict of interest, even potential, with the University of Camerino.

The submission of the documentation referred to in letters a) and b) is a condition for the acquisition of effectiveness of the contract and for the liquidation of the related compensation.

The documentation must be generated in pdf format.

Submission in a non-compliant format will not be accepted and therefore could delay the start of the activities.

Art. 10

Pursuant to Art. 13 of the General Data Protection Regulation (EU Regulation 2016/679), candidates are hereby informed that the processing of personal data they provide when participating in the competition or in any case acquired for this purpose by the University of Camerino, is aimed solely at carrying out the activities of the selection procedure and the possible recruitment into service, and will be carried out by the persons in charge of the selection procedure, including the Selection Committee, with the use of IT procedures, in the ways and within the limits necessary to pursue the aforementioned purposes, even in the event of any communication to third parties. The provision of such data is necessary to verify the participation requirements and possession of the required qualifications, and failure to provide them may preclude this verification, and therefore may lead to exclusion from this procedure.

Candidates are entitled to the rights referred to in articles 15 et seq. of the aforementioned Regulation 2016/679; in particular, the right to access their personal data, to request their rectification, cancellation, limitation of processing, as well as to oppose their processing.

Interested parties who believe that the processing of personal data referring to them occurs in violation of the provisions of the Regulation have the right to lodge a complaint with the Guarantor, as foreseen by Art. 77 of the Regulation, or to take the appropriate judicial measures, according to the provisions of art. 79 of the Regulation.

The Data Controller is the University of Camerino, with registered office in Camerino, Piazza Cavour 19/f (the operational headquarters, following the post-earthquake condemnation of the Piazza Cavour office, are in via D'Accorso No. 16 – Rector's Office – University Campus), Certified e-mail: protocol@pec.unicam.it.

The University of Camerino has appointed a Personal Data Protection Officer, whose contact details are: E-mail: rpd@unicam.it; Certified e-mail: rpd@pec.unicam.it.

For more information, please consult the "Information sheet for participants in competitions and selections announced by the University", published on the University website on the page dedicated to the selection procedure.

Art. 11

Note on the application of the legislation regarding the prevention of corruption.

The University of Camerino, implementing article 6 of the Decree-Law No. 80 of 9 June 2021, converted into Law No. 113 of 6 August 2021, approved the Integrated Plan of Activities and Organisation (PIAO) 2023-2025, which contains the measures adopted for the prevention of corruption as indicated by Law No. 190 of 6 November 2012. Any reports relating to anomalies found in carrying out the procedure referred to in this Call may be sent to the Head of Corruption Prevention, to the email address direzione.generale@unicam.it, or using the protected reporting procedure at the address: <https://administrationtrasparente.unicam.it/segnalazione-di-condotte-illicit-whistleblowing>.

Art. 12

Person in charge of the procedure referred to in this Notice, is Ms. Anna Silano, phone: (+39) 0737.402024 e-mail: anna.silano@unicam.it.

For administrative information, please contact Dr. Tiziana Paniccia' Lambertucci (tiziana.paniccia@unicam.it - Tel. (+39) 0737/402862).

Art. 13

This Notice is published and made available on the web page of the website www.unicam.it and in the University online noticeboard (<https://titulus-unicam.cineca.it/albo/>).

DIRECTOR GENERAL
(Andrea Braschi, Engr.)