HOW TO ACCESS THE STUDENT’S CAREER ON-LINE

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1.) Go to the homepage of the University website

www.unicam.it
2.) Down on your left, you can find “servizi on line” (online services) with below written “selezionare una voce” (select an option) click on it, choose carriera studenti and click on “vai” (enter).
3.) A page will be opened entitled UNICAM ON-LINE, down the end of the page click on **ACCEDI AL SERVIZIO UNICAM ON-LINE**

- effettuare la stampa di alcune tipologie di certificati
- modificare la password di accesso ai servizi UNICAM ON-LINE e UNIC@Mente per te

Ancora una volta UNICAM cerca di seguire da vicino i propri studenti, potenziando l'efficienza dei numerosi servizi già attivati.

**ACCEDI AL SERVIZIO UNICAM ON-LINE**
4.) On the page that appears, login using the username and password given to you by Unicam when you enrolled (found in the letter sent to your address):

Username: name.surname (example priscilla.mensah)
Password: the password of your unicam mail
5.) Enter Username and Password and click on accedi (log in)
6.) Click on Biosciences and Biotechnology (Bachelors Degree students) or Biological Sciences (Masters Degree students)

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<tr>
<th>Matricola</th>
<th>Tipo Corso</th>
<th>Corso di Studio</th>
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<tr>
<td>087927</td>
<td>Corso di Laurea Magistrale</td>
<td>BIOLOGICAL SCIENCES</td>
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<tr>
<td>080301</td>
<td>Corso di Laurea</td>
<td>BIOSCIENCES AND BIOTECHNOLOGY</td>
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7.) Once you’ve entered your carrier/page, you’ll find everything that is useful to you as a student but most especially, have access to the page where you can book/register to write your exams as well as find your academic transcript.
HOW TO BOOK AN EXAM
8.) Click on Esami
9) Click on the blue “book” in-front of the exam you wish to book
10.) click on prenotati all’appello
11.) Its compulsory to fill the questionnaire before your exam will be booked.

Remember!! If you don’t fill it you can’t complete the booking of the exam either meaning, you can’t be allowed to sit for the exam...so pay a careful attention to it!
GLOSSARY

• Accedi.................... Log in
• Anagrafica.............. Personal details
• Cambia Password..... Change password
• Carriera.................... Scholastic career (list of exams performed, CFU, score/mark...etc)
• Esami........................ Exams (book/register for exam sections)
• Messaggi..................... Messages
• Piano di Studio........ Study plan (obligatory AND optional/free choice didactic work/learning activities)
• Posta Elettronica....... e-mail
• Segreteria..................... Student’s secretariat (administrative office)

For further information contact the tutors of Biosciences and Biotechnology
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