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R.D. n. 168

HAVING REGARD TO Law No. 168 of 9 May 1989, in particular art. 6 on the constitutional principle of university autonomy recognising its teaching, scientific, organisational and financial autonomy;

HAVING REGARD TO the Regulation on Research Grants issued with Rectoral Decree No. 331 of 5 April 2004 and amended by Rectoral Decree No. 426 of 8 June 2006;

HAVING REGARD TO Law No. 240 of 30 December 2010, and in particular art. 22 concerning regulations on research grants;

HAVING REGARD TO the provisions on taxation, as per art. 4 of Law No. 476 of 13 August 1984;

HAVING REGARD TO the provisions on social security, referred to in art. 2, para. 26 and following, of Law No. 335 of 8 August 1995 and subsequent modifications;

HAVING REGARD TO the provisions on compulsory maternity leave provided for in the Decree of the Minister of Labor and Social Security of 12 July 2007, published in the Official Journal of 23 October 2007, No. 247;

HAVING REGARD TO the provisions concerning sick leave, referred to in art. 1, para. 788 of Law No. 296 of 27 December 2006, and subsequent amendments;

HAVING REGARD TO art. 22 of Law No. 240 of 30 December 2010, the universities and research institutes may provide, as provided for in para. 7 of the said article, research grants of an amount determined by the same body which awards the allowances, on the basis of a minimum amount established by a decree of the Minister;

HAVING REGARD TO the Ministerial Decree of 9 March 2011, which established the minimum amount of € 19,367 to be awarded to research grants holders;

GIVEN that during compulsory maternity leave, the indemnity paid by INPS (National Social Security Service) pursuant to art. 5 of the aforementioned Decree of 12 July 2007 is supplemented by the University in order to maintain the full amount of the research grant;

GIVEN that in accordance with art. 18, paragraphs 5 and 6 of Law No. 240 of 30 December 2010, grant holders participate in university research groups and research projects, whatever the funding body, and are accountable for the related technical-scientific activity and performance;

HAVING REGARD TO Ministerial Note No. 2330 of 20 April 2011 which let Universities award research grants in accordance with Law 240/2010 by applying the minimum amount provided for by Ministerial Decree No. 102 of 9 March 2011;

HAVING REGARD TO the new regulation provided by art. 22, para. 4 of Law 240/2010, Universities may issue calls for specific research programs endowed with their own funding;

GIVEN the subscription by the University of the European Charter of Researchers and the Code of Conduct for the Recruitment of Researchers;

CONSIDERING that in the University Senate of 17 October 2006 the Minerva Code was adopted;

HAVING REGARD TO the University of Camerino Code of Ethical Conduct, issued with Rector's Decree no. 16 of 3 February 2015;

HAVING REGARD TO Law No. 76 of 20 May 2016, regulating civil unions between people of the same sex and disciplining cohabitation (so-called civil unions);

GIVEN the resolution of the School of Science and Technology n. 78 of 26 April 2017 concerning the request to activate a 18-month research grant in SSD FIS / 03 (Physics of Matter);  
HAVING REGARD TO University Senate Resolution of 31 May 2017;  
ASSESSED that the research project will be entirely funded PRIN 2015 funds - STI100012;

## DECREES

### Art. 1

#### Object and purposes

Selection procedure (based on qualifications and interview) for the conferral of n. 1 research grant at the **School of Science and Technology** of the University of Camerino for the following research project:

**Scientific disciplinary sector:** FIS/03 (Physics of Matter), Research field area 02 – Physics

**Title of the research project:** “ Pair fluctuations in multiband fermionic systems ”

**Duration:** 18 months, renewable

**Gross salary:** € 19.367,00 - Annual total cost for the Institution: € 23.720,00

**Foreign language:** English

**Tutor:** Prof. Pierbiagio Pieri

### Art. 2

#### Admission requirements

Applicants to the selection procedure for the conferral of research grants must comply with the following admission requirements and eligibility criteria:

- PhD or equivalent qualification obtained in Italy or abroad, or a further education degree awarded by a School, Master’s Degree or equivalent qualification together with a scientific and professional curriculum relevant to the opened position.

Tenured academic staff employed by Universities, astronomical or astrophysical Observatories, public research and experimentation agencies, research institutions as defined in accordance with art. 8, D.P.C.M. no. 593/1993 and subsequent amendments and integrations, the National Agency for new Technologies, Energy and Sustainable Development (ENEA), the Italian Aerospace Agency (ASI), as well as institutions whose degrees are recognised as equivalent to a doctoral degree in accordance with art. 74, para. 4, D.P.R. no. 382/1980 cannot enter this selection procedure.

Foreign citizens must have been awarded a degree equivalent to those previously mentioned in accordance with international agreements, as well as in accordance with art. 9, Law no. 148/2002. Equivalence must be certified by competent authorities.

Qualifications obtained abroad that have not yet been declared equivalent, according to the legislation in force, will be evaluated solely for the purpose of selection by the Selection Board. To this end, they must be translated, legalized and endowed with a declaration of value by the Italian diplomatic missions abroad and attached to the application, (original or photocopy). They will also have to submit the study plan, the examinations passed and their grades.

Applicants must be in possession of admission requirements and eligibility criteria before the application deadline.

Physical fitness to the job is also required. In accordance with legislation in force the University Administration reserves the right to ask successful candidates to take medical exams.

Applicants are not admitted to the selection procedure, if they are excluded from any active electorate; or have a degree of kinship, up to and including 4<sup>th</sup> grade, with a professor of the School or the unit where the research project takes place, as well as with the Rector, the General Director or a member of the University Board of Governors in accordance with art. 18, para. 1, lett. b) and c), Law no. 240/2010.

Foreign citizens must also meet the following requirements:

- a) to enjoy full rights as citizens in the state of origin or provenance;
- b) except for the Italian citizenship, to meet all other requirements;
- c) to have a fair command of the Italian language.

Anytime and by reasoned decision the University Administration can exclude applicants from the selection procedure because of missing requirements.

Applicants cannot be admitted to this selection procedure, if they have already been awarded research grants by any other institution or agency in accordance with Law no. 240/2010 for a period, which summed up with the duration of the current grant, exceeds 4 years on the whole. If the grant has been awarded during a doctoral programme without grants, that period is not counted.

Furthermore, applicants would not be admitted to this selection procedure, if they hold or have held contracts such as post-doctoral grants or fixed-term Research Fellow contracts with the University of Camerino or any other Italian university in accordance with art. 22 and art. 24, Law no. 240/2010, as well as with other institutions or agencies in accordance with art. 22, para. 1, Law no. 240/2010 for a period exceeding 12 years, even if not continuous, when summed with the contract duration of the current selection announcement. According to legislation in force periods on maternity or sick leave are not counted.

### Art. 3

#### Application and submission deadline

Applications, drafted on ordinary paper, together with relevant documentation for the purposes of the selection procedure, addressed to the Rector, are to be sent by registered mail with advice of delivery to the following address: **Campus Universitario - Via D'Accorso – 62032 Camerino (MC), or hand-delivered to the University Human Resources Dept., Via Gentile III da Varano, 62032 Camerino (MC) during office hours: Monday to Friday, from 10 a.m. to 12 a.m. till August 8, 2017.**

**Applications must be submitted within the time limit of 60 days effective from the day following the publication of the selection procedure.**

If the submission deadline of the application is a Saturday or a public holiday, the deadline will be postponed to the next working day.

In order to verify compliance with the application deadline, the stamp will be credited to the date of the accepting post office, whereas, in case of hand-over, the date of receipt of the application will be valid.

The selection procedure announcement will be published on the University of Camerino website at [www.unicam.it](http://www.unicam.it) (link to Online services), on MIUR website (Ministry of Education,

University and Research) at <http://bandi.miur.it> and on the European Union website at <http://ec.europa.eu/euraxess/>.

Applications must be drafted according to Attachment 1, which, according to legislation in force must contain all requested information. Failure to comply with this requirement entails exclusion from the selection.

The University Administration is by no means responsible for missing out communications due to inexact address details provided by the candidate or for failed or late communication of address changes. Moreover, the Administration is not responsible either for inefficiencies of the postal service not due to the Administration itself, or for causes due to a third party, or for unforeseeable circumstances or force majeure, or for failed return of the advice of delivery of registered letters.

In full awareness of potential civil, criminal and administrative liabilities, in the application candidates must declare:

1. surname, name, place and date of birth;
2. citizenship (Italian or one of EU member states);
3. if Italian, their electoral register, specifying the district, or give reasons for not being enrolled, or for having been cancelled, if applicable;
4. to have a clean criminal record and not to have pending lawsuits, if applicable;
5. awarded post-graduate degree, grades, date and awarding University;
6. awarded doctoral degree, date and awarding University;
7. not to have been awarded any other scholarship, fellowship or research grant. Applicants commit themselves to give them up, in case of their being successful in the current selection procedure;
8. to be physically fit to the job;
9. permanent or temporary address and postal code, where all communications about this selection procedure are to be sent;
10. EU citizens must also declare to enjoy full rights as citizens in their state of origin or provenance, or reasons for failing to enjoy them and to have a fair command of the Italian language;
11. to master the foreign language requested by the selection announcement (art. 1);
12. not to have a degree of kinship, up to and including 4<sup>th</sup> grade, with a professor of the School proposing the recruitment, as well as with the Rector, General Director or a member of the University Board of Governors.

Non-EU applicants must also declare, under their own responsibility,

- their citizenship
- to have a fair command of the Italian language.

In order to perform the interview, disabled applicants must explicitly request for assistance proper to their disability, if needed, in accordance with Law no. 104/1992.

The following documents must be attached to the application:

1. two copies of a signed curriculum vitae
2. an electronic copy of the curriculum must also be sent to the following e-mail address [laura.lesti@unicam.it](mailto:laura.lesti@unicam.it), in order to have it published on the University website, without personal data in accordance with art. , para. 3 of Legislative Decree No. 33/2013;
3. all documents and qualifications and the related list (degrees, publications, courses etc.) deemed relevant for the purposes of this selection;
4. the qualification awarded abroad for admission to this selection:
  - a. in original or in a copy authenticated by an Italian authority, legalized and accompanied by a certified or sworn translation;

- b. attached the declaration of value or the transcripts of the examinations taken, concerning the degree required for participation;
5. attachment 6 regarding any assignments or professional activities carried out and positions held in private law entities governed or financed by the public administration, in accordance with art. 15, para. 1, letter c of Legislative Decree No. 33/2013.
6. a copy of a valid identity document;
7. a copy of the tax identification number (national identification number, social security number etc.);
8. copy of the receipt for the payment of € 20,00.

In order to ensure the widest possible participation, candidates, holding a degree awarded abroad, who are not able to submit it together with the application, as indicated in the previous paragraph, must submit it in copy together with a translation in Italian or in English. In case the applicant wins the competition, the qualification awarded abroad for admission to this selection will have to be submitted according to point 4 (four) of the above paragraph. This is a necessary condition for the contract stipulation in any case. Applicants not belonging to the European Union, who are not yet in possession of the Residence Permit in Italy, cannot start their research project, if they do not respect this procedure.

***A fee of € 20.00 is to be paid by bank transfer to bank account no. 8285 ABI 06055 CAB 68830 CIN L IBAN IT20L0605568830000000008285, BIC SWIFT BAMAIT3A, made out to: University of Camerino, at Nuova Banca delle Marche, Branch Office of Camerino within the deadline for the submission of the application with the following reason for payment: "fee for the participation to the selection procedure for the conferral of n. 1 research grant for the Scientific Disciplinary Sector ..... at the School of ..... ". Failure to comply with this requirement entails the exclusion from the selection.***

Evidence of qualifications may also be given by a personal declaration of certification in accordance with art. 46, D.P.R. no. 445/2000 (Attachment 2).

Qualifications deemed to be relevant for the purposes of this selection procedure must be submitted within the deadline for application.

Qualifications and publications can be submitted in plain copy accompanied by a declaration in lieu of affidavit as of Attachment 3, in accordance with art. 47, D.P.R. no. 445/2000, where to state in full awareness that the submitted copies of academic titles and publications are true and faithful copies of the originals (Attachment 3).

If not signed in front of the person entitled to receive them, a photocopy of an identity document must be attached to the aforementioned declarations.

The arrangements for Italian citizens apply to citizens of the European Union. Non-EU nationals resident in Italy may use a declaration in lieu of affidavit limited to cases where they are able to prove personal, factual and personal qualities, certified or attested by Italian public or private individuals within the meaning of Article 3, para. 2, of the Presidential Decree of 28 December 2000 No. 445.

Certificates issued by the competent authorities of foreign states must comply with the provisions in force in the hosting country and must also be legalized by the competent Italian consular authorities.

Publications must be produced in the original language; they must be translated into one of the following languages: Italian, French, English, German and Spanish only if the original is produced in a language other than the ones mentioned above. The translated texts may be presented in typed copies, together with the text printed in the original language, accompanied by a declaration in lieu of affidavit attesting the conformity of the translated text.

Documents, qualifications and publications posted to the University after the submission deadline will not be considered.

The truthfulness and correctness of the successful candidate's self-certified acts, facts, and personal data will be verified (sample-checked) by the University of Camerino.

Applicant's surname, name and address must be clearly written on the envelope.

It is not allowed to refer to documents or publications already submitted for other selection procedures.

#### Art. 4

#### Selection Board and evaluation

The Selection Board is appointed by the Rector and consists of three members, the professor in charge of the research project and two external members proposed by the School Council, and chosen among qualified academic staff of the research area of interest.

Board members' names and curricula will be published on the University website.

Once the evaluation procedure has come to an end, the Selection Board takes minutes according to a template provided for by the Human Resources Dept.

The selection is based on the assessment of qualifications and an interview.

Assessment of qualifications is made before the interview taking place, according to general criteria as stated below. The Selection Board can allocate up to 100 points to each candidate (60 to qualifications, 40 to the interview). Holding a doctoral degree (national or international) is an asset and can be evaluated up to 25 points.

Other qualifications can be evaluated in accordance with the provisions of the abovementioned paragraph. Classification criteria are:

- up to 5 points for a Masters' degree. Grades up to:
  - 107/110 = 0 points
  - 108/110 = 1 point
  - 109/110 = 2 points
  - 110/110 = 3 points
  - 110/110 with honours = 5 points
- up to 20 points for "research products" documenting attitude to scientific research;
- up to 5 points for Diplomas of Advanced Studies or other special postgraduate diplomas.
- up to 5 points for duly certified relevant qualifications obtained thanks to contracts, research grants, fellowships awarded by national and international research institutions, where starting date and duration are clearly stated.

Results of qualifications assessment will be published on the University website and bill-posted on the University Notice Board.

Applicants will receive communication of the date of the interview at least 30 days before together with scores obtained in the evaluation of qualifications.

Only candidates totalling at least 30 points out of 60 will be invited to an interview.

Subject to the Selection Board consent and a feasibility check (Attachments 5 and 6), foreign candidates, especially non-EU citizens, may carry out an online interview, by means of a workstation situated in a University Department or a diplomatic quarter, where an appointed member of the academic or diplomatic staff may testify that the interview is being carried out without any external assistance.

Candidates will have to submit a valid identity document to the interview.

In accordance with art. 1 of this selection procedure, during the interview the Selection Board will test applicants' command of a foreign language on topics related to the research grant field.

The research grants will be awarded to the most qualified candidates. Candidates must have totalled at least 30 points out of the 40 allocated for the interview.

If the successful candidate withdraws before the beginning of the research activity, or in case of an early termination of the contract, because of unjustifiable failed beginning of the research activity, the grants can be awarded to applicants coming next in the ranking list of successful candidates.

Grants are conferred under the provisions of a private law contract.

Grants are effective beginning one month after the signing of the contract.

The Scientific Project Leader will testify the beginning of the research activity by sending a declaration to the Rector.

Grants will be paid on a monthly basis.

At the end of the procedure the Selection Board expresses an overall evaluation of each candidate and compiles a list of qualified candidates. Minutes are taken and the list of qualified candidates is submitted to the Rector for approval. It comes immediately into effect.

The most deserving candidate will receive a written communication of being awarded the research grant. The winners of the selection procedure will be invited to sign a contract, under penalty of cancellation, within the time-limit of 15 days upon reception of the aforesaid communication.

#### Art. 5

##### Prohibition of accumulation, incompatibility, leave, interruptions

Grant holders cannot be awarded any other kind of grants, while under this contract, except for those awarded by national or international institutions to integrate this research activity with periods abroad.

Grant holders cannot be, at the same time, enrolled in undergraduate, postgraduate, doctoral courses with grant, medical school courses in Italy or abroad.

Grant holders can be engaged in teaching and be in charge of specific courses and/or teaching modules.

The Department or School, where grant holders are working, is responsible for the profitable performance of grant holders research activity, that is why teaching cannot exceed 60 hours.

Compatible with the assigned research activity and subject to a written authorisation by his/her tutor, heard the Director of the School, grant holders can take part to researches and consulting services commissioned to the University by third parties. They have the right to a share of paid out provisions in accordance with the legislation into force regulating the matter.

Research activity and grants can be interrupted for maternity or sick leave, provided that the length of the research activity is not reduced because of the abovementioned interruptions.

Up to thirty days leave is not considered an interruption and lost time must not be made up.

Grant holders, employed by a public body or agency, must be given unpaid leave for a period equivalent to the duration of the research grant.

#### Art. 6

#### Rights and duties of grant holders

Grant holders participate in research activities of the School research programmes and may collaborate with students on research for dissertations or doctoral theses. Grant holders are entitled, for the purposes of carrying out their research activities, to use University structures and resources and to make use of the services provided for researchers, in accordance with the School regulations in force.

The research activity may partially take place in structures or institutions external to the School, subject to an authorisation by the School Council itself.

The University encourages mobility and study periods abroad. If such is the case grant holders are entitled to reimbursement for travel and accommodation expenses as provided by an appropriate University Internal Regulation.

Grant holders are obliged to submit a detailed annual written report to the School Council covering the research activities carried out and results achieved together with an opinion from the Scientific Project Head.

Grant holders' contracts may be terminated, in case:

- a. the research activity is unjustifiably postponed;
- b. the research activity is unjustifiably suspended for more than 10 days;
- c. a violation of the incompatibility regime is performed;
- d. a negative evaluation on the research activity by the structure where the grant holder is working is given.

Delays and interruptions can be justified just in case of duly attested serious illness or force majeure.

Maternity leave is regulated by the Decree of the Ministry of Labor and Social Security of 27 July 2007, published in the Italian Official Journal no. 247 of 23 October 2007 and, matters regarding sick leave are regulated by art. 1, para. 788, Law no. 296/2006 and subsequent modifications.

During the period of obligatory maternity leave, the maternity subsidy paid by INPS in accordance with art. 5 of the abovementioned decree of 27 July 2007 shall be supplemented by the University to match the entire amount of the remuneration due to the research grant holder.

Grant holders may withdraw from the contract upon thirty days written notice.

Grant holders undertake to comply with the provisions of the Code of Ethics issued by this University with Rector's Decree no. 16 of 2 March 2015.

#### Art. 7

#### Scientific Project Leader

The Scientific Project Leader is a full-tenured professor or a researcher, under whose guidance the research activity is carried out, as established by the research grant.

#### Art. 8

#### Contractual arrangement



The winner of the selection procedure is invited to stipulate a private law contract usually effective from the beginning of the following month. As described, the contract does not in any way imply academic staff permanent employment and does not count towards tenure track positions at Italian Universities.

Upon termination of the contract, grant holders will have to submit a report on his/her research activity.

#### Art. 9

##### Return of documents and publications

Within 6 months from the publication date of the Rector's Decree, containing the approval of records, and expired the period abided by law for appeals, candidates can ask back their documents (academic titles and publications), except in case of ongoing legal disputes, either in person or through an authorised person, from the Human Resources Department of the University of Camerino – Via Gentile III da Varano 62032 Camerino (MC). Otherwise, they can send a written request including a copy of the receipt for the payment of € 7.50 by bank transfer to bank account no. 8285 ABI 06055 CAB 68830 CIN L IBAN IT20L0605568830000000008285, BIC SWIFT BAMAIT3A, made out to University of Camerino, at Nuova Banca delle Marche, Branch Office of Camerino, specifying the following reason for payment: delivery charges – documents and publications – competition for the conferral of a Research Grant, Competition Sector ....., Scientific Disciplinary Sector ..... at the School of .....

Once the aforementioned allowed period will have expired, the University will be by no means responsible for the aforesaid publications.

#### Art. 10

##### Fiscal and social security dispositions

Research grants referred to in this Regulation are subject to the fiscal provisions contained in art. 4, Law no. 476/1984 and subsequent amendments and integrations, and to the social security provisions contained in art. 2, para. 26, Law no. 335/1995 and subsequent amendments and integrations.

#### Art. 11

##### Processing of personal data

In accordance with D.Lgs. no. 196/2003 all personal data, supplied by candidates will be exclusively processed for the purposes relevant to the current selection procedure for the conferral of the research grants and for recruitment procedures.

#### Art. 12

##### Advertisement



**Amministrazione**  
**Area Personale e**  
**Organizzazione**

C.F. 81001910439  
P.I. 00291660439

62032 **Camerino** MC  
Via Gentile III da Varano  
tel +39 (0737) 402069-19  
fax +39 (0737) 402023  
<http://www.unicam.it>

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In compliance with the transparency obligations set forth in the Legislative Decree of 14 March 2013 No. 33 the selection procedure, the list of candidates, their curriculum and the ranking list will be published on the University's website at <http://www.unicam.it/bandi>.

Camerino, 12 June 2017

THE RECTOR  
Prof. Flavio Corradini



Allegato "1"  
Attachment '1'

Al Rettore dell'Università di Camerino  
Campus Universitario - Via D'Accorso  
62032 C A M E R I N O  
to the Rector of the University of Camerino  
Campus Universitario - Via D'Accorso  
62032 Camerino

.....I.....  
sottoscritto/a.....

I, the undersigned (name and surname)

nat... a ..... (prov. di ..... ) il ..... cittadinanza  
.....  
place of birth date of birth citizenship

e residente in ..... (prov. di ..... ) via ..... n.....c.a.p.  
.....  
place of residence address  
postcode

chiede di essere ammesso a partecipare alla procedura selettiva pubblica, per titoli e colloquio, per l'attribuzione di n. .... assegno di ricerca presso codesta Università per la seguente area disciplinare: .....; settore scientifico disciplinare .....; titolo della ricerca.....; scuola di .....; tutor.....

hereby applies for admission to the selection procedure (qualifications and interview) for the conferral of n. .... research grant(s) at this University for the following research field: .....; scientific disciplinary sector .....; research title .....; School of .....; tutor .....

Dichiara sotto la propria responsabilità che:  
I, the undersigned, declare under my own responsibility:

- 1) è cittadino ..... (b);  
citizenship .....
- 2) è iscritto nelle liste elettorali del Comune di (c) .....(se cittadino italiano);
- 3) non ha riportato condanne penali e non ha procedimenti penali in corso (d);  
to have a clean criminal record and not to have any pending lawsuits;
- 4) è in possesso del seguente titolo di studio (laurea) ..... conseguito in data ..... presso l'Università di ..... con il punteggio di .....;  
to hold a degree (bachelor/master) in ..... awarded on (date) ..... by the University of ..... with the final grade of .....
- 5) è in possesso del diploma di dottore di ricerca in ..... conseguito in data ..... presso l'Università di ..... sede amministrativa del dottorato;

ovvero ha svolto almeno quattro anni di ricerca documentata (come specificato nel CV)

to hold a PhD in ..... awarded on (date) ..... by the University of  
.....; or have at least four years of full-time equivalent research experience (as specified in the  
CV)

6) non è titolare di altre borse di studio a qualsiasi titolo conferite o di impegnarsi a rinunciarvi in caso di  
superamento della presente procedura selettiva;

not to have been awarded any other scholarship, fellowship or research grant. Candidates commit themselves to  
give them up, in case of their being successful in this selection procedure;

7) è in possesso dell'idoneità fisica all'impiego;

to be physically fit for the job;

8) di avere adeguata conoscenza della lingua italiana (solo per cittadini stranieri);

to have a fair command of the Italian language (only for foreign applicants);

9) elegge il proprio domicilio in ..... (città, via, n. e c.a.p.) tel  
.....

domicile in Italy ..... (city, number, street, and postcode) tel. ....

10) (limitatamente ai cittadini stranieri) (e);

Foreigners please see (e);

11) di essere in possesso del seguente codice fiscale .....

tax identification number or national identification number .....

12) di autorizzare l'Ateneo ad inserire sul sito web il proprio curriculum;

to authorize the University of Camerino to publish my curriculum on its website;

13) di non aver un grado di parentela o di affinità fino al quarto grado compreso con un professore appartenente  
al dipartimento o alla struttura che effettua la proposta di attivazione del contratto, ovvero con il Rettore, il  
Direttore Generale o un componente del Consiglio di Amministrazione dell'Ateneo;

not to have a degree of kinship, up to and including 4<sup>th</sup> grade, with a professor of the School, or the unit  
proposing the contract, as well as with the Rector, the General Director or a member of the University Board of  
Governors;

#### 14) barrare la casella interessata e compilare

di non essere stato titolare di assegni di ricerca conferiti ai sensi dell'art 22 della L. 240/2010;

di essere stato titolare di assegni di ricerca conferiti ai sensi dell'art 22 della L. 240/2010 per un numero di  
mesi ..... (in cifre e in lettere);

#### tick appropriate box and fill out

not to have been awarded a research grant pursuant to and in accordance with art. 22, Law. no. 240/2010;

to have been awarded a research grant pursuant to and in accordance with art. 22, Law. no. 240/2010 for  
..... (number of months in figures and letters);

#### 15) barrare la casella interessata e compilare

di non essere stato titolare di contratto per ricercatore a tempo determinato conferito ai sensi dell'art 24 della  
L. 240/2010;

di essere stato titolare di contratto per ricercatore a tempo determinato conferito ai sensi dell'art 24 della L.  
240/2010 per un numero di mesi ..... (in cifre e in lettere);

#### tick appropriate box and fill out

not to have held a fixed-term research contract pursuant to and in accordance with art. 22, Law. no. 240/2010;

to have held a fixed-term research contract pursuant to and in accordance with art. 22, Law. no. 240/2010 for  
..... (number of months in figures and letters);

#### 16) barrare la casella interessata e compilare

di non avere in corso rapporti di lavoro dipendente, in regime pubblico o privatistico, a tempo  
indeterminato/determinato ivi compresi contratti part-time;

di avere un rapporto di lavoro dipendente a tempo indeterminato/determinato con una amministrazione  
pubblica/privata e che, pertanto, qualora risultassi vincitore, al fine della stipula del contratto, chiederò di essere

collocato in aspettativa senza assegni/rassegnerò le dimissioni.

**tick appropriate box**

- not to hold an contract, either permanent or temporary (including part-time contracts), with a public body or a private employer;
- to hold an employment contract, either permanent or temporary (including part-time contracts), with a public body or a private employer. Thence, in case of successful selection, I will either ask to be granted unpaid leave or I will resign.

Allega alla domanda:

**Attachments to the application form:**

- 1) curriculum vitae, firmato in duplice copia, (da inviare anche in forma elettronica all'indirizzo: [laura.lesti@unicam.it](mailto:laura.lesti@unicam.it));  
two copies of a signed curriculum vitae (to be sent also by email to: [laura.lesti@unicam.it](mailto:laura.lesti@unicam.it));
- 2) tutti i titoli ritenuti utili ai fini della valutazione e relativo elenco (pubblicazioni, tesi di laurea, frequenze di corsi, diplomi vari ecc.);  
a list of all qualifications relevant to the selection procedure (publications, thesis, attended courses, degrees, etc.);
- 3) fotocopia di un documento di riconoscimento;  
photocopy of a valid identity document;
- 4) fotocopia documento codice fiscale;  
photocopy of the tax identification number;
- 5) copia della ricevuta di versamento di € 20, pena l'esclusione dalla selezione;  
copy of the receipt for the payment of € 20,00. Failure to comply with this requirement entails the exclusion from the selection procedure;
- 6) dichiarazione allegato "4" Codice Etico di Ateneo. Il mancato invio da parte dei candidati di tale dichiarazione può comportare a carico dei vincitori delle selezioni la revoca degli incarichi.  
Attachment "4" University ethic code. Failure to submit this declaration may be reason for mandatory removal of the winner from the position.

firma ..... (f)  
signature ..... (f)  
da non autenticare  
not to be certified

- a) Le aspiranti coniugate devono indicare nell'ordine: cognome da nubile, nome proprio, cognome del coniuge;  
married women must indicate: maiden surname, first name, husband's surname;
- b) indicare il possesso della cittadinanza italiana o di uno Stato estero;  
state your nationality;
- c) in caso di non iscrizione o di cancellazione dalle liste elettorali indicare i motivi;  
in case of exclusion from any active electorate, state reasons;
- d) in caso contrario indicare le condanne riportate;  
in case of criminal conviction, specify details of judgements or pending lawsuits, if applicable;
- e) di godere dei diritti civili e politici anche nello Stato di appartenenza o di provenienza ovvero i motivi del mancato godimento;  
to enjoy full rights as citizen in the state of origin or of provenance, or reasons for failing to enjoy;
- f) apporre la propria firma in calce alla domanda; la stessa non dovrà essere autenticata da alcun pubblico ufficiale.  
sign the application form. Signature has not be certified by a public official.



Allegato "2"  
Attachment "2"

DICHIARAZIONI SOSTITUTIVE DI CERTIFICAZIONI  
(art. 46 del D.P.R. 445 del 28.12.2000)  
Personal declaration of certification  
(art. 46, D.P.R. no. 445/2000)

Il sottoscritto  
I, the undersigned

COGNOME.....  
(per le donne indicare il cognome da nubile)

Surname (married women must declare their maiden name)

NOME.....  
Name

CODICE FISCALE.....  
Tax identification number

NATO A ..... PROV. .... IL .....  
Place of birth Country Date of birth

SESSO .....  
Sex

ATTUALMENTE RESIDENTE A ..... PROV. ....  
Place of residence Country

INDIRIZZO ..... C.A.P. ....  
Address Postcode

TELEFONO: PREFISSO ..... NUMERO .....  
Telephone number

consapevole delle responsabilità penali previste dagli artt. 75 e 76 del DPR 445/2000 per le ipotesi di falsi atti e dichiarazioni mendaci.

in full awareness that any untruthful statement made herein will entail sanctions laid down in the Criminal Code and the special laws applied in this matter (art. 76, D.P.R. 445/2000)

DICHIARA:

hereby declare

.....  
.....  
.....  
.....  
.....  
.....

Luogo e data .....  
Place and date

Il dichiarante  
Signature



Allegato "3"  
Attachment '3'

DICHIARAZIONI SOSTITUTIVE DELL' ATTO DI NOTORIETA'

Declaration in lieu of affidavit  
(artt. 19 e 47 del D.P.R. 445 del 28.12.2000)  
(artt. 19 and 47, D.P.R. no. 445/2000)

Il sottoscritto  
I, the undersigned

COGNOME .....  
(per le donne indicare il cognome da nubile)

Surname (married women must declare their maiden name)

NOME .....  
Name

CODICE FISCALE .....  
Tax identification number

NATO A ..... PROV. .... IL .....  
Place of birth Country Date of birth

SESSO.....  
Sex

ATTUALMENTE RESIDENTE A ..... PROV. ....  
Place of residence

INDIRIZZO.....C.A.P.....  
Address Postcode

TELEFONO: PREFISSO.....NUMERO.....  
Telephone number.....

consapevole delle responsabilità penali previste dagli artt. 75 e 76 del DPR 445/2000 per le ipotesi di falsi atti e dichiarazioni mendaci.

in full awareness that any untruthful statement made herein will entail sanctions laid down in the Criminal Code and the special laws applied in this matter (art. 76, D.P.R. 445/2000)

DICHIARA:  
hereby declare

.....  
.....  
.....  
.....  
.....

Luogo e data.....  
Place and date

Il dichiarante  
Signature



Allegato "4"  
Attachment '4'

Codice Etico di Ateneo  
(DR n. 48 del 27.11.2008)  
University Code of Ethics  
(Rector's Decree no. 48/2008)

Il sottoscritto  
I, the undersigned

COGNOME .....

Surname

NOME .....

Name

NATO A ..... PROV..... IL .....

Place of birth

Country

Date of birth

SESSO.....

Sex

RESIDENTE A.....PROV.....

Place of residence

INDIRIZZO.....C.A.P.....

Address

Postcode

consapevole delle responsabilità penali previste dagli artt. 75 e 76 del DPR 445/2000 per le ipotesi di falsi atti e dichiarazioni mendaci

in full awareness that any untruthful statement made herein will entail sanctions laid down in the Criminal Code and the special laws applied in this matter (art. 76, D.P.R. 445/2000)

DICHIARA:

hereby declare

**di non essere** parente (fino al 3° grado) affine (fino al 2° grado) o convivente di un professore, di un ricercatore o di un componente del personale tecnico amministrativo di questo Ateneo

not to be a relative (up to and including 3<sup>rd</sup> degree) or relative-in-law (up to and including 2<sup>nd</sup> degree) or a common-law partner of a professor, or a researcher or a member of the administrative staff of this University

**di essere** parente (fino al 3° grado) affine (fino al 2° grado) o convivente di un professore, di un ricercatore o di un componente del personale tecnico amministrativo di questo Ateneo

to be a relative (up to and including 3<sup>rd</sup> degree) or relative-in-law (up to and including 2<sup>nd</sup> degree) or a common-law partner of a professor, or a researcher or a member of the administrative staff of this University

**di essere** affine (fino al 2° grado) di un professore, di un ricercatore o di un componente del personale tecnico amministrativo di questo Ateneo

to be a relative-in-law (up to and including 2<sup>nd</sup> degree) of a professor, a researcher or a member of the administrative staff of this University

**di essere** convivente di un professore, di un ricercatore o di un componente del personale tecnico





**Amministrazione  
Area Personale e  
Organizzazione**

C.F. 81001910439  
P.I. 00291660439

62032 **Camerino** MC  
Via Gentile III da Varano  
tel +39 (0737) 402069-19  
fax +39 (0737) 402023  
<http://www.unicam.it>

---

amministrativo di questo Ateneo

to be a common-law partner of a professor, or a researcher or a member of the administrative staff of this University

Luogo e data.....

Place and date

Il dichiarante

Signature



**Amministrazione  
Area Personale e  
Organizzazione**

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Allegato "5"  
Attachment "5"

Lettera di nomina da parte del (delegato del) legale rappresentante dell'Istituto / Università / Ambasciata  
Letter of appointment by the (deputy of) legal representative of the Institute / University / Embassy

Al Rettore dell'Università di Camerino  
Piazza Cavour n. 19/f  
62032 C A M E R I N O  
to the Rector of the University of Camerino  
Piazza Cavour n. 19/f  
62032 Camerino

**Oggetto: Assegno di ricerca – colloquio telematico. Nomina garante**  
Subject: Research Fellowship – online interview. Supervisor appointment

Il sottoscritto --(nome e cognome)--- nato a ---(luogo e data)--, e residente in indirizzo, in qualità di Rappresentante Legale – delegato del Rappresentante Legale dell'Istituto / Università / Ambasciata

I, the undersigned - (name) ---- born in (place and date) ----, and resident in address, acting as legal representative - deputy of the legal representative / University / Embassy

**NOMINA  
HEREBY APPOINT**

il sig. /dott. /Prof. (nome e cognome) nato a (luogo) il (data), e residente in (indirizzo), Garante per il colloquio telematico del sig. (nome e cognome del candidato) ai fini della selezione per l'attribuzione dell'assegno di ricerca bandito dall'Università degli studi di Camerino – SSD ( ) con D.R. n. del, per il conferimento di Assegni di Ricerca dell'Università degli studi di Camerino.

Mr. / Dr. / Prof. (name), born in (place) on (date), and resident in (address), to act as guarantor for the online interview of Mr. (name of candidate) for the research grant selection procedure launched by the University of Camerino – Scientific Disciplinary Sector ( ) with D.R. no of, for the conferral of Research Grants by the University of Camerino.

Firma  
Signature

Data  
Date

Timbro  
Stamp



**Amministrazione  
Area Personale e  
Organizzazione**

C.F. 81001910439  
P.I. 00291660439

62032 **Camerino** MC  
Via Gentile III da Varano  
tel +39 (0737) 402069-19  
fax +39 (0737) 402023  
<http://www.unicam.it>

Allegato "6"  
Attachment "6"

Dichiarazione di fattibilità tecnica del colloquio telematico  
Statement of technical feasibility of an online interview

Al Rettore dell'Università di Camerino  
Piazza Cavour n. 19/f  
62032 C A M E R I N O  
To the Rector of the University of Camerino  
Piazza Cavour n. 19 / F  
62032 C A M E R I N O

**Oggetto: Assegni di ricerca – colloquio telematico. Dichiarazione di fattibilità tecnica**  
Subject: Research grants – online interview. Statement of technical feasibility

Il/La sottoscritto/a \_\_\_\_\_ nato/a a \_\_\_\_\_ e residente  
in \_\_\_\_\_ (indirizzo) \_\_\_\_\_, in qualità di Rappresentante Legale – delegato del  
Rappresentante Legale dell'Istituto / Università / Ambasciata \_\_\_\_\_,  
I, the undersigned \_\_\_\_\_ born and resident in \_\_\_\_\_  
at \_\_\_\_\_ (address) \_\_\_\_\_, acting as legal representative - deputy of the legal representative /  
University / Embassy \_\_\_\_\_,

**DICHIARA  
HEREBY DECLARE THAT**

che la struttura presso la quale si svolgerà il colloquio telematico è dotata di una postazione telematica con  
attrezzature informatiche, comunicative e strumentali necessarie p. es.: PC; Connessione internet; Attrezzature e  
software per video conferenza; Cuffie; Microfoni.

the room, where the interview is held, is equipped with a computer-based workstation and all necessary ICT  
tools, such as: PC; Internet connection; Equipment and software for video conference; Headphones;  
Microphones.

Data  
Date

Firma  
Signature

Timbro  
Stamp

DICHIARAZIONE

DECLARATION

(ai sensi dell'art. 15, comma 1 lettera c) D. lgs. n. 33/2013)

(in accordance with art. 15, para. 1 letter c) Legislative Decree No.. 33/2013)

Il/la sottoscritto/a \_\_\_\_\_ nato/a a \_\_\_\_\_ il \_\_\_\_\_

I, the undersigned \_\_\_\_\_ born in \_\_\_\_\_ on \_\_\_\_\_

in relazione all'incarico di : \_\_\_\_\_

In relation to the position: \_\_\_\_\_

DICHIARA

(Ai sensi degli articoli 46 e 47 del D.P.R. 445/2000)

DECLARE

(in accordance with art. 46 e 47 of Presidential Decree 445/2000)

Di non svolgere incarichi e né di avere titolarità di cariche in Enti di diritto privato regolati o finanziati dalla pubblica Amministrazione o lo svolgimento di attività professionali ;

Not to carry out any assignments or professional activities and not to hold positions in private law entities governed or financed by the public administration;

Di svolgere incarichi e/o avere titolarità di cariche in Enti di diritto privato regolati o finanziati dalla pubblica amministrazione e/o lo svolgimento di attività professionali. In tal caso specificare :

To carry out assignments or professional activities and not to hold positions in private law entities governed or financed by the public administration. Please, specify:

Cariche/Incarichi/attività professionali Positions / assignments / professional activities	Ente / Società Institution / Corporation	Data inizio Start date	Data fine End date

Il/la sottoscritto/a si impegna, altresì, a comunicare tempestivamente eventuali variazioni del contenuto della presente dichiarazione e a rendere nel caso, una nuova dichiarazione sostitutiva.

The undersigned will promptly notify any variations and provide a new declaration of certification, if necessary.

Camerino,

Firma  
Signature