



UNIVERSITÀ  
DI CAMERINO

**COMPARATIVE EVALUATION CALL**

**N. 10/FP2018**

**CALL FOR THE ASSIGNMENT OF TEACHING CONTRACTS FOR THE 2ND  
LEVEL UNIVERSITY MASTER IN AESTHETIC MEDICINE AND THERAPEUTICS  
Stage activities Rome (Italy) and Athens (Greece)**

**Academic years 2017-18 and 2018-19**

**The Director of the School of Medicinal  
and Health Products Sciences**

- SEEN** The Statute of the University of Camerino, approved with the Rector Decree No. 194 of 30 July 2012, published in the Official Gazette of the Italian Republic, General Series part one, No. 200 of 28 August 2012;
- SEEN** The law of 30 December 2010, No. 240;
- SEEN** The article 7 of the Legislative Decree 165/2001 on the "*General rules on the organization of the work at the dependencies of public administration*" and subsequent modifications;
- SEEN** The rules on the organization and functioning of university Masters and postgraduate qualification courses approved with Rectoral Decree No. 9 of 12 November 2013;
- SEEN** The Regulations for the Administration, Finance and Accounting of the University of Camerino, approved by Rector Decree No. 475 of 12 November 2013, and in particular the article No. 109 of it;
- SEEN** The Code of Ethics and of Behavior of the University of Camerino approved with Rector Decree No. 16 of 3 February 2015;
- SEEN** The Resolution of the School of Medicinal and Health Products Sciences No. 89 of 21 March, 2018, of approval of the didactic plan of the Master course for which this call is published;
- SEEN** the minutes of the Scientific Council of the Master in Aesthetic Medicine and Therapeutics of 30 January 2018;
- SEEN** The Minutes of the Master Commission dated 21 May 2018;
- SEEN** the Resolution of the Academic Senate n. 47 of 29 May 2018;
- SEEN** The Decree of activation of the Masters and Courses for the academic year 2018-19 No. 9930, dated 15 June 2018;
- CONSIDERED** The Resolution of the School of Medicinal and Health Products Sciences No. 87 of February 13, 2018 with which, on the basis of the skills available in the framework of the School and the Department of Medical Sciences of the

University of Turin, teaching assignments functional to the needs of the Master internal teaching assignments for the Master in Aesthetic Medicine and Therapeutics were given;

**CONSIDERED** That professional figures required, beyond those already identified in the aforementioned resolution no. 87 of the School of Medicinal and Health Products Sciences are not available at the University;

**CONSIDERED** That the costs deriving from the activation of the external contracts indicated in the present call will be covered by the funds deriving from the enrollment to the Master in Aesthetic Medicine and Therapeutics

**OPENS A CALL  
FOR THE ASSIGNMENT OF TEACHING CONTRACTS FOR THE  
INTERNATIONAL TWO-YEAR UNIVERSITY LEVEL 2 MASTER IN "AESTHETIC  
MEDICINE AND THERAPEUTICS" (STAGE ACTIVITIES ROME, ITALY AND  
ATHENS, GREECE)**

**Art. 1  
Comparative procedures call**

This selection is aimed at drawing up a ranking for teaching assignments of modules listed below. The ranking will be based on the possession of the best criteria for covering these courses. The ranking will apply to the edition of the 2nd level Master's Degree in Aesthetic Medicine and Therapeutics for the academic year 2016-2017 and for the next two years in case of activation of further editions of the Master.

The list of Master's modules to be assigned with this selection was approved by the Scientific Council of the Master on January 30, 2018, and is reported below.

**Rome class**

<b>Discipline</b>	<b>Didactic area</b>	<b>ECTS</b>	<b>Compensation</b>	<b>Title required for participating to the present comparative procedure</b>
Ethical and Regulatory Aspects. Professional Responsibility	06/M2 MED/43 MED/44	4	None	Degree in Medicine and Surgery and specialization in legal medicine  Degree in Law
Plastic surgery	06/E2 MED/19	6	None	Master's Diploma in Aesthetic Medicine or Diploma in a Four-year School of Aesthetic Medicine / Specialization in Plastic Surgery or Aesthetics /

				Specialization in Dermatology
Medical Electrophysics	06/N1 MED/50	3	None	Master's Diploma in Aesthetic Medicine or Diploma in a Four-year School of Aesthetic Medicine / Specialization in Dermatology
Phlebology	06/E2 MED/19	3	None	Master's Diploma in Aesthetic Medicine or Diploma in a Four-year School of Aesthetic Medicine / Specialization in Surgery, Plastic Surgery or Aesthetics
Laser Terapy	06/N1	3	None	Master's Diploma in Aesthetic Medicine or Diploma in a Four-year School of Aesthetic Medicine / Specialization in Dermatology/Specialization in Radiology
Anti-aging Medicine	06/D4 CHIM/09 MED/35	3	€ 600,00	Master's Diploma in Aesthetic Medicine or Diploma in a Four-year School of Aesthetic Medicine /Specialization in Gerontology or Geriatrics
Aesthetic (Cosmetic) Medicine (4 modules)	Interdisciplinary	10	€ 4,000.00	Master's Diploma in Aesthetic Medicine or Diploma in a Four-year School of Aesthetic Medicine / Specialization in Dermatology
Aesthetic Medicine Semiotics (2 modules)	Interdisciplinary	6	None	Master's Diploma in Aesthetic Medicine or Diploma in a Four-year School of Aesthetic Medicine / Specialization in Dermatology

The compensations indicated above should be intended as gross amounts, inclusive of all charges also covered by the university or of the individual.

### Athens class

Discipline	Didactic area	ECTS	Compensation	Title required for participating to the present comparative procedure
Laser	06/N1	3	€ 2,000.00	Master's Diploma in Aesthetic Medicine

Terapy				or Diploma in a Four-year School of Aesthetic Medicine / Specialization in Dermatology/Specialization in Radiology
Anti-aging Medicine	06/D4 CHIM/09 MED/35	3	€ 5,000.00	Master's Diploma in Aesthetic Medicine or Diploma in a Four-year School of Aesthetic Medicine /Specialization in Gerontology or Geriatrics

The compensations indicated above should be intended as gross amounts, inclusive of all charges also covered by the university or of the individual.

## **Art. 2**

### **General requirements for participation in the selections**

Participants in the selection are required to apply for courses listed above on their choice.

#### *Requirements*

- a. Degree or other educational title suitable for covering chosen teaching activity;
- b. Possession of enough qualification for covering chosen teaching activity at the time of appointment;
- c. Documented experience in the field concerned at an international level;
- d. Title indicated in the above lists necessary for being admitted to the selection of the different teaching activities;
- e. Ability to provide educations in English;
- f. Ability/availability of performing a relevant part of educational activity via e-learning;
- g. Keen interest in conducting the education outlined in the above section (teaching responsibilities/Program of studies)
- h. Ability to perform educational works closely communicating and smoothly cooperating with the University of Camerino staff of the Master

As per the article 18 of the Law 240/2010 cannot be holders of contracts: "those who have a degree of kinship or affinity, up to the fourth degree included, with a professor belonging to the department or to the structure making the call or with the Rector, the General Manager or a member of the University's board of directors.

## **Art. 3**

### **Applications and deadline of submission**

Applications for participation must be directed to the Director of the 2nd level University Masters in Aesthetic Medicine and Therapeutics, School of Medicinal and Health Sciences Products, , Via Madonna delle Carceri 9, 62032 Camerino (MC) and sent by one of the following methods:

- certified e-mail address: sfp@pec.unicam.it;
- e-mail to the address: direttore.farmaco@unicam.it
- direct delivery to the Secretariat of the School of Medicinal and Health Sciences Products, Via Madonna delle Carceri 9, 62032 Camerino (MC)

**Application deadline: 24 August 2018, 13:00 (CET)**

**Note that the Secretariat of the School of Medicinal and Health Sciences Products will be closed for Summer holidays from August 7 to 19 2018.**

Candidates must attach to the duly signed application the following documents:

1. Curriculum vitae containing the indication of the professional qualifications and experience gained, publications and more generally, all that the candidate considers to be useful and relevant to the selection;
2. Photocopy of a valid identification document;
3. Duly signed declaration concerning the attainment of qualifications, scientific and professional qualifications;
4. Declaration, duly signed, that there are no causes of incompatibility pursuant to art. 2, last paragraph;
5. Declaration with indication of offices or the ownership of offices in private law entities regulated or financed by the public administration or the execution of professional activities duly signed (ANNEX A).

The application must specify the form or modules for which the candidate competes.

Help with the application process is available by e-mail at [medicina.estetica@unicam.it](mailto:medicina.estetica@unicam.it).

The Scientific Council of the Master can subordinate the signature of the contract of collaboration to the original presentation of the titles that the candidate has declared to possess.

#### **Art. 4 Evaluation of applications**

##### *Evaluation of applications*

Applications in response to this call will be selected by a Commission nominated by the Director of the Master which will draw a ranking based on the above requirements and using the objective criteria listed below. This ranking (indicating the winning candidate, other participants in the selection procedure and not suitable candidates) will be published on the University of Camerino WEB site and posted in the roll of the School. The Scientific Council of the Master will reserve to himself the right to use the ranking list of the present call to meet similar needs, or do not use it if collaboration will be no longer necessary and/or convenient.

##### *Criteria for evaluation of applications*

For the comparative evaluation of applications received, the Master Scientific Council of the Master will have 100 points for each candidate distributable between the titles listed below. The declaration of suitability of candidates will depend on the achievement of a minimum score of 40 points.

I DIDACTIC ACTIVITIES
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<ul style="list-style-type: none"> <li>- TEACHING CONTRACTS C / O UNIVERSITIES</li> <li>- TEACHING CONTRACTS C / O UNIVERSITY TRAINING COURSES, MASTER OR EQUIVALENTS WITH PARTICULAR REFERENCE TO ACTIVITIES CARRIED OUT ON BEHALF OF UNICAM IN THE SAME MASTER OR IN SIMILAR MASTERS- UNIVERSITY DIDACTIC TUTORIAL CONTRACTS</li> <li>- OTHER TYPES OF DIDACTIC ACTIVITIES WITH PARTICULAR REFERENCE TO ACTIVITIES CARRIED OUT ON BEHALF OF THE UNICAM IN PARTICULAR IF FOR THE SAME TYPE OF COURSE</li> </ul>	<b>up to 40 points</b>
<b>II PUBLICATIONS AND OTHER PRODUCTS OF RESEARCH ACTIVITIES</b>	
<ul style="list-style-type: none"> <li>- MONOGRAPHY</li> <li>- CHAPTER ON VOLUME</li> <li>- ARTICLE MAGAZINE</li> <li>- PARTICIPATION IN RESEARCH UNITS</li> <li>- PUBLISHED PROJECTS, AWARDED</li> <li>- ORGANIZATION OR PARTICIPATION IN EXHIBITIONS, CONFERENCES, SEMINARS, WORKSHOPS AS A ORGANIZER OR REPORTER</li> <li>- OTHER TYPES OF PUBLICATION AND OTHER RESEARCH PRODUCTS</li> </ul>	<b>up to 25 points</b>
<b>III POST-DEGREE EDUCATION TITLES SPECIFIC FOR TEACHING ACTIVITIES OF THE PRESENT CALL</b>	
<ul style="list-style-type: none"> <li>- NATIONAL SCIENTIFIC ABILITATION</li> <li>- PH.D</li> <li>- UNIVERSITY MASTERS OF I AND II LEVEL (LENGTH AT A MINIMUM YEAR)</li> <li>- SCHOOL OR UNIVERSITY SPECIALIZATION COURSES</li> <li>- POST LAUREA TRAINING COURSES</li> <li>- OTHER POST LAUREA TRAINING TITLES</li> </ul>	<b>up to 25 points</b>
<b>IV OTHER DIDACTIC, SCIENTIFIC OR PROFESSIONAL TITLES</b>	
	<b>up to 10 points</b>
<b>V OVERALL EVALUATION OF THE SUITABILITY OF THE CV OF THE SCIENTIFIC, DIDACTIC AND PROFESSIONAL ACTIVITY OF THE PRESENT CALL</b>	<b>up to 5 points</b>

**Art. 5  
Contract of collaboration**

The administrative Offices of the University of Camerino will propose to the winner candidates a contract for the provision of professional services of this call. This contract will govern the various organization and taxes aspects of the service provided, including possible penalties for failure or delay in executing and/or performing assigned duties.

The contract will cover the time between 1 September 2018 to 30 November 2018. The contracts could be renewable if necessary, for justified reasons, after a further formal contractual agreement between the parties. Working relationships are under the frame of contracts for work regulated by the article No. 2222 of the Italian Civil Code as indicated by the article No. 7 of Legislative Decree No. 165/2001.

**Art. 6**

## **Anticipated conclusion of the contract of collaboration**

In cases of serious non-compliance, the contract can be resolved by proposal of the Scientific Council of the Master.

The automatic termination of the contract can take place:

- for unjustified failure or delayed in starting of activity. The duly justified and certified cases are reserved;
- due to the above incompatibilities provided for by art. 13 of the D.P.R. 382/80, and / or by other provisions of law;
- for violations of the University of Camerino Code of Ethics (D.R No. 16/2015).

## **Art. 7 Handling of personal data**

Personal data transmitted by the candidates applying for the selection will be used for institutional purposes and in compliance with the European and Italian legislation on protection of personal data (Legislative Decree 196/2003, <http://194.242.234.211/documents/10160/2012405/Personal+Data+Protection+Code++Legislat.+Decree+no.196+of+30+June+2003.pdf>). This legislation is based on principles of fairness, lawfulness, transparency and is aimed at protecting fundamental rights and freedoms of citizens. These data will be processed, including by the use of electronic means, by the Director of the Master or those specifically charged for managing administrative procedures and for fulfilling legal obligations. The provision of personal data is optional but a refusal makes it impossible to proceed with contract completion.

The data controller of applicants personal data is prof. Claudio Pettinari, Rector and legal representative of the University of Camerino, domiciled for his office in Piazza Cavour 19 / F 62032 Camerino (MC), Italy. The data processor is the Director of the Master in Aesthetic Medicine and Therapeutics Prof. Francesco Amenta.

According to the rules of the Legislative Decree 196/2003, each applicant and at any time has the following rights:

- a. to obtain updating, rectification or, where interested therein, integration of the data;
- b. to obtain erasure, anonymization or blocking of data that have been processed unlawfully, including data whose retention is unnecessary for the purposes for which they have been collected or subsequently processed;
- c. to obtain certification to the effect that the operations as per letters a) and b) have been notified, as also related to their contents, to the entities to whom or which the data were communicated or disseminated, unless this requirement proves impossible or involves a manifestly disproportionate effort compared with the right that is to be protected.
- d. the right to object, in whole or in part
- e. on legitimate grounds, to the processing of personal data concerning him/her, even though they are relevant to the purpose of the collection;

- f. to the processing of personal data concerning him/her, where it is carried out for the purpose of sending advertising materials or direct selling or else for the performance of market or commercial communication surveys.

According to the rules of the Legislative Decree No. 33/2013 on transparency, the winner will be asked to send a curriculum in which no sensitive data appear for the purpose of publication on the University website in the section "Transparent Administration" , "Consultants and collaborators".

**Art. 8**  
**Officer responsible for the present procedure**

The person responsible for the procedure of this announcement is Dr. Giulio Bolzonetti Director of the Macro Sector for Teaching, Internationalization and Post Graduate Education of the University of Camerino.

**Art. 9**  
**Measures for prevention of corruption**

The University of Camerino, as per the Law 190/2012, adopts every year a three-year Corruption Prevention Plan with the function of providing an assessment of the different level of exposure of the offices to the risk of corruption and to establish the organizational interventions aimed at to prevent the same risk.

As per the aforementioned legislation, the University of Camerino has nominated the Prevention and Corruption Manager and published the three-year plan adopted at the following address: <http://www.unicam.it/amministrazionetrasparente/altri-contenuti/prevenzione-della-corruzione/piano-triennale-la-prevenzione-della-corruzione-e-della>

Camerino, 31 July 018

THE DIRECTOR (DEAN) OF THE SCHOOL  
Prof Francesco Amenta  
*Signed Francesco Amenta*  
*in the original document*





UNIVERSITÀ  
di CAMERINO

## APPLICATION FORM

### To the Director of the Master in Aesthetic Medicine and Therapeutics

University of Camerino  
Via Madonna delle Carceri, 9  
62032 CAMERINO (MC), Italy

*To be sent by legal mail, regular e-mail at the address [sfp@pec.unicam.it](mailto:sfp@pec.unicam.it) or  
[direttore.farmaco@unicam.it](mailto:direttore.farmaco@unicam.it)  
Or present directly to the Secretariat of the School of medicinal and Health Products  
Sciences (Via Madonna delle Carceri, 9, 62032 Camerino, Italy)*

Surname \_\_\_\_\_ name \_\_\_\_\_  
born on (date) \_\_\_\_\_,  
in (city, region, country) \_\_\_\_\_ ;  
citizenship \_\_\_\_\_  
street address \_\_\_\_\_,  
city \_\_\_\_\_ region \_\_\_\_\_ zip code \_\_\_\_\_  
country \_\_\_\_\_  
tel. \_\_\_\_\_, mobile \_\_\_\_\_,  
e-mail \_\_\_\_\_,  
tax number \_\_\_\_\_

In reference to the call n.10/FP2018

### APPLIES

For having assigned the course(s) indicated below

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of the for the International Master in "AESTHETIC MEDICINE AND THERAPEUTICS"

Class:

- Rome ;  
 Athens;

To this end, according to article 46 of the D.P.R. of December 28, 2000, No. 455, and aware that those who make false declarations will lose the benefits obtained and are liable to the penal sanctions for false declarations indicated in articles 75 and 76 of the above-cited D.P.R., she or he

**DECLARES ON HER OR HIS OWN RESPONSIBILITY THAT SHE OR HE IS**

- to be an Italian citizen or citizen of the country \_\_\_\_\_ ;
- of having enough knowledge of the English language for teaching in the Master course ;
- of having enough computer literacy to enable the delivery of an university course in the e-learning mode;
- to be registered / in the election list of the City of \_\_\_\_\_;
- to not have had penal sentences or penal procedures in progress;
- to have or not to have had positions at any structure of the University of Camerino as specified in the curriculum vitae herewith enclosed.
- that what is indicated in the curriculum is true.

Moreover, the undersigned requests that any communication related to this selection is sent to the following address (*just in case the address is different from the above indicated*):

\_\_\_\_\_

and agrees to promptly notify the secretariat of the Master any changes.

He/she is aware that personal data will be collected and used in full respect of the law for purposes pertaining to execution of institutional activities, in particular for the full discharge of activities regarding the academic and administrative relationship with the University.

Enclosed to this application are:

- curriculum vitae completed with date and signed;
- copy of passport or other valid identification document;
- declaration of titles considered relevant for competition;
- annexes A and B filled-in and signed
- any other relevant document.

Place and date \_\_\_\_\_

SIGNATURE

\_\_\_\_\_

**ANNEX A**

**DECLARATION**  
**(article 15, paragraph 1 letter c) D. lgs. n. 33/2013)**

Surname \_\_\_\_\_ name \_\_\_\_\_  
born on (date) \_\_\_\_\_,  
in (city, region, country) \_\_\_\_\_ ;  
citizenship \_\_\_\_\_  
street address \_\_\_\_\_,  
city \_\_\_\_\_ region \_\_\_\_\_ zip code \_\_\_\_\_  
country \_\_\_\_\_

**DECLARES**

( Articles 46 and 47 of the D.P.R. 445/2000)

- To or to not (delete as appropriate) hold offices in private legal entities regulated or financed by the public administration or professional activities;
- To or to not (delete as appropriate) hold offices in bodies governed by private law regulated or financed by the public administration and / or professional activities.

In the affirmative please specify:

Activity / Assignments / Professional Activities	Organization / Company	Starting date	Ending date

The undersigned will promptly communicate any changes to the contents of this declaration and to make a new substitute declaration in the case.

Place and date \_\_\_\_\_

SIGNATURE

\_\_\_\_\_

## ANNEX B

### DECLARATION SUBSTITUTING PROVISION OF ORIGINAL DOCUMENTATION

(articles 46 and 47 of the Legislative Decree No. 445 of 28 December 2000)

Surname \_\_\_\_\_ name \_\_\_\_\_  
born on (date) \_\_\_\_\_,  
in (city, region, country) \_\_\_\_\_ ;  
citizenship \_\_\_\_\_  
street address \_\_\_\_\_,  
city \_\_\_\_\_ region \_\_\_\_\_ zip code \_\_\_\_\_  
country \_\_\_\_\_

aware of the penal sanctions provided for by art. 76 of the D.P.R. December 28th 2000, No. 445, in case of false acts provision and false declarations indicated therein, pursuant to and for the effects of the aforementioned D.P.R. No. 445/2000 and under his own personal responsibility

#### DECLARES

- to accept and comply with the provisions contained in the UNICAM Code of Ethics and Behavior and in the UNICAM Three-year Corruption Prevention Plan;
- not to have a degree of kinship or affinity up to and including the fourth degree, or conjugal relationship, or relationship of civil union or cohabitation, regulated pursuant to Law 20/05/2016 n. 76, with a professor belonging to the School or to the Structure that gives the task, that is to say with the Rector, the General Manager or a member of the University Board of Directors;
- that, in relation to the assignment of \_\_\_\_\_;  
in accordance with current legislation, there are no situations, even potential, of conflict of interest with the University of Camerino;
- not to have other causes of incompatibility to perform consultancy / collaboration services in the interest of the University of Camerino;
- to abstain, during the contract, from taking decisions or carrying out activities in situations of conflict of interest, even potential, with personal interests, of the spouse, cohabitants, relatives, relatives within the fourth degree and being aware of that the conflict may concern interests of any kind, even non-pecuniary.

Place and date \_\_\_\_\_

SIGNATURE

\_\_\_\_\_